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The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

- I. Call to Order**
- II. Pledge of Allegiance and Moment of Silent Prayer**
- III. Approval of Minutes**
February 6 and February 8, 2024. **APPROVED**
- IV. Presentations**

1. Presentation of a retirement plaque recognizing Division Chief Mark Goodman for 28 years of service with the City of Concord.

Chief Mark Goodman started his Fire Service career as a Junior Firefighter with Winecoff Fire Department in 1991. He began his career with the City of Concord Fire Department on October 23, 1995. After completing recruit school, Mark was assigned to Fire Station 1 where he spent several years riding the back of Engine 1. Over the early years of his career, Mark was promoted to Firefighter 2, Senior Firefighter and Specialist. In 2004, he was promoted to Fire Captain and was assigned to Engine 7 and the HazMat team. His knowledge and expertise played a vital role in the early development of our HazMat team. On April 4, 2011, Mark was promoted to the rank of Battalion Chief and assigned to Battalion 2 on C shift. He flourished as a leader by developing and mentoring numerous personnel under his command as well as overseeing the Department's ARFF program. Mark was promoted to his current rank of Division Chief on October 18, 2022 and was assigned to A shift at Fire Station 3. In addition to supervising all of A shift, Chief Goodman assisted in the design of several new fire stations and ARFF apparatus. Throughout his career, Chief Goodman has responded to many fires, vehicle accidents and medical calls in which his actions contributed to saving countless lives and property. His passion, dedication, and leadership will be greatly missed by the Fire Service and the City of Concord.

2. Presentation of a Proclamation recognizing March as Women's History Month.

V. Unfinished Business

VI. New Business

A. Informal Items

B. Departmental Items

- 1. Parks and Recreation Bonds update**
- 2. Downtown Streetscape update**
- 3. The Boulevards of Concord Corridor Study progress update**

Bolton & Menk will present a progress update of The Boulevards of Concord Corridor Study (Concord Mills/Bruton Smith Blvd). Topics to be presented include a recap of the inventory collection and community input phases, potential topics to be included in the plan (transit and transportation recommendations, gateway features, streetscape/interchange landscaping, and possible funding sources), and the next steps in the planning process.

C. Public Hearings

- 1. Conduct a public hearing pursuant to NC General Statutes Sec. 158-7.1 and consider entering into a new economic development agreement with Fortius -Richardson, LLC for one year to allow for the third and final payment associated with the grant previously approved in 2018, that has since expired, for a three year / 85% tax based Economic Development Incentive Grant. (Project Meadows, Building 1, located at 703 Pitts School Road NW.)**

Under the North Carolina General Statutes, City Council may offer incentives in order to stimulate private sector expansion of new facilities. Project Meadows, Building 1 was developed with a 112,000 SF building and site improvements. The proposed capital investment at the time of the original agreement was \$5.9 million. Fortius-Richardson LLC's proposed investment has met the requirements as set forth under the City of Concord Economic Development Incentive Program. The proposed final grant payment would be approximately \$45,000.

Recommendation: Consider entering into a new contract for a one year/85% Economic Development Incentive Grant to Project Meadows Building 1, located at 703 Pitts School Road NW in Concord, NC, pursuant to NC General Statutes Sec. 158-7.1. **APPROVED**

2. Conduct a public hearing for case Z(CD)-19-23 and consider adopting an ordinance amending the official zoning map for +/- 79.29 acres located at 100 & 172 Pitts School Rd. from C-2 (General Commercial District) and I-1 (Light Industrial District) to I-1-CD (Light Industrial – Conditional District) and I-2-CD (General Industrial Conditional District) and to amend the 2030 Land Use Plan to modify the future land use designation of the parcels from “Mixed Use Activity Center” to “Civic/Institutional.”

The Planning and Zoning Commission heard the above referenced petition at their February 20, 2024 meeting and voted to forward the request to City Council with a recommendation that the zoning map be amended from C-2 (General Commercial District) and I-1 (Light Industrial District) to I-1-CD (Light Industrial – Conditional District) and I-2-CD (General Industrial Conditional District) and to amend the 2030 Land Use Plan to designate the parcels as “Civic/Institutional.”

Recommendation: Consider adopting an ordinance amending the official zoning map from C-2 (General Commercial District) and I-1 (Light Industrial District) to I-1-CD (Light Industrial – Conditional District) and I-2-CD (General Industrial Conditional District) and to amend the 2030 Land Use Plan to designate the parcels as “Civic/Institutional.” **APPROVED**

D. Recognition of Persons Requesting to be Heard

E. Presentations of Petitions and Requests

1. Consider authorizing the City Manager to negotiate and execute a contract with J.D. Goodrum Co., Inc. for the Fuel Farm Expansion at Concord-Padgett Regional Airport.

The Aviation Department initiated a 20,000 gallon Jet A tank expansion project along with improvements to the fuel pump system, roadway, lighting, oil water separator and catwalks. The scope of work was approved for funding by NCDOT-Aviation in 2023. The Aviation Department received three sealed bids on January 11, 2024. After review by NCDOT-Aviation, it was determined that the low bidder was non-responsive in meeting its MBE/WBE goal on the project. The goal was 10.1% while the apparent low bidder submitted a goal of 4.29%. In addition to the requirement for MBE/WBE participation, the second low bidder submitted a bid in the amount of \$1,892,000. The preliminary construction estimate for the improvements was \$957,500. The Project Engineer and Aviation Director recommended to rebid the project.

The project was re-advertised on February 16, 2024, with a revised construction estimate of \$1,357,600 and additive alternate bid of \$144,000 for a total amount of \$1,501,600. Only one bid was received; J.D. Goodrum Co., Inc. The base bid was \$1,409,894.94 and additive alternate bid of \$220,501.06 for a total of \$1,632,396. The funding for these improvements includes the following sources: World Fuel Services, NCDOT-Aviation Improvement Program, Federal Aviation Administration-Bipartisan Infrastructure Law (BIL) Grant and Retained Earnings.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with J.D. Goodrum Co., Inc. in the amount of \$1,632,396 and to adopt a budget amendment. **APPROVED**

2. Consider recognizing the Haven at Rocky River Homeowners Association in the City's Partnership for Stronger Neighborhoods program.

The neighborhood with 140 single-family detached homes is in the southern part of Concord. The HOA board was newly established in November 2023. Officers for the Association are President Casey Getchell; Vice President Omekia Murray; and Treasurer Jennifer Peduto. They have submitted all the required documentation for recognition. By approving their inclusion in the program, the City would have a total of 78 recognized neighborhoods in the Partnership for Stronger Neighborhoods since the program's foundation in 2000.

Recommendation: Motion to approve the acceptance of Haven at Rocky River as a recognized neighborhood in the Partnership for Stronger Neighborhoods Program. **APPROVED**

3. Consider recognizing the Roberta Ridge Homeowners Association in the City's Partnership for Stronger Neighborhoods program.

The neighborhood with 206 single-family detached homes is located off of Roberta Road in Concord. The HOA board was newly established in August 2023. Officers for the Association are President Vanessa Hampel; Vice President Cecil Hutchley; Secretary Kimberly Osterhout; and Treasurer Sreedhar Kanduri. They have submitted all the required documentation for recognition. By approving their inclusion in the program, the City would have a total of 79 recognized neighborhoods in the Partnership for Stronger Neighborhoods since the program's foundation in 2000.

Recommendation: Motion to approve the acceptance of Roberta Ridge as a recognized neighborhood in the Partnership for Stronger Neighborhoods Program. **APPROVED**

4. Consider awarding a bid in the amount of \$257,187.07 to Pike Electric, LLC for the construction of Substation V at 7437 Ruben Linker Rd.

Substation V site-work, grading, and subsurface construction is now complete. Bid specifications for construction of the steel bus were developed, and an informal bid was held on February 20, 2024. Four construction firms submitted bids and were evaluated by staff for adherence to specifications. Pike Electric, LLC was the lowest bidder at \$257,187.07. Pike Electric, LLC was deemed to be a responsive and responsible bidder. Upon a Notice to Proceed letter, Pike Electric, LLC will have 120 days to perform the work

Recommendation: Motion to award a bid of \$257,187.07 to Pike Electric, LLC for the construction of Substation V at 7437 Ruben Linker Rd. **APPROVED**

5. Consider approving the Public Art Commission's FY24 Project Recommendation.

In its first year, the Concord Public Art Commission is establishing identity, education on best practice, and development of public art policy and coordination. As a first project, in partnership with the efforts of the City on the development & opening of the new Downtown Streetscape, the Commissioners propose the initiation of an annual Concord Revolving Art Show Program focused on the Downtown Streetscape. Commissioners request contracting a Curator to help coordinate, develop materials on, and establish the new year-long program, including recruiting artists for four loaned sculptures, and one commissioned mural in the inaugural year. FY24 allocated funding up to \$25,000 is budgeted to include payment to the curator, appropriate stipends to participating artists, and contingencies.

Recommendation: Motion to approve the Public Art Commission's FY24 Project Proposal to initiate an annual Downtown Streetscape Revolving Art Show program. **APPROVED**

6. Consider approving the Public Art Commission's FY25 Annual Work Plan and authorize the Commission to execute five (5) proposed projects.

The Public Art Commission requests \$35,000, as new funding in FY25, to achieve public art in the following five project areas: Cover installation costs (only) of the proposed Downtown Streetscape Revolving Art Show; Commission one (1) mural on City property; Issue one (1) Mural Assistance Grant

to a private party (creating the outline for an ongoing Mural Assistance Program); Contract an artist to create art design for / apply onto, the Rider Transit Center Shelter windows already being replaced; and Create the Existing Public Art Database (online). As presented in the Public Art Master plan (2023), the Commission has evaluated and continues to recognize opportunities for City-owned facilities. Commissioners will coordinate with staff to facilitate community input surveys, contracts, and project management. Additionally, Commissioners will continue City-wide assessment for future projects.

Recommendation: Motion to approve the Public Art Commission's FY25 Work Plan and \$35,000 budget request to execute contracts and create new projects & programs, per individual discrete Project Budgets as specified within the FY25 Annual Work Plan Document presented in Council Agenda Packet.

APPROVED

7. Consider authorizing the City Manager and staff to move forward with the final design and the bidding process for the renovations to McInnis Aquatic Center, located at 151 Academy Ave., as part of the bond referendum project.

The master plan for Academy-Gibson Complex was adopted in August 2022. The master plan was based on public input from 1 community meeting and 2 public surveys; the meeting was held April 2022 and surveys were completed January 2021 and January 2022. The master plan included 4 areas: McInnis Aquatic Center, Athletic Fields, Skatepark/Pump Track/ Sculpture Garden, and Academy Recreation Center. Items identified from the community meetings about the McInnis Aquatic Center included the expansion of the existing pool, adding a splash pad, and pool improvements. The Aquatic Center improvements ranked in the top 5 on all surveys. The firm Benesch began the design development for the pool project in February 2023. Based on site constraints, only a pool renovation could be considered rather than a pool expansion. The renovations include adding a zero-entry feature to improve accessibility to the pool; along with the addition of a water feature and bubblers, and renovations to the existing pump building for equipment needed for the water feature and bubblers.

Recommendation: Motion to authorize City staff to move forward with the bidding process for the bond-funded renovations to McInnis Aquatic Center, as identified in the final design documents. **APPROVED**

8. Consider authorizing the City Manager to negotiate and execute a professional services contract to RL Conrad Associates, LLC to provide Transportation Planning services for the Cabarrus Rowan Metropolitan Planning Organization (CRMPO).

With the expiration of the current contract for CRMPO Administration and Transportation Planning Services on June 31, 2024, staff advertised a Request for Letters of Interest due February 5, 2024. RL Conrad Associates, LLC was the only submittal and was subsequently selected by a review of representatives from member jurisdictions (Cabarrus and Rowan Counties) as well as NCDOT staff. Negotiations are underway with RL Conrad Associates, LLC on the fees which will have to be approved by Office of Inspector General's Office at NCDOT. The contract time is for one year with an optional one year renewal.

Recommendation: Motion to award a professional services contract to RL Conrad Associates, LLC to provide Transportation Planning services for the Cabarrus Rowan Metropolitan Planning Organization (CRMPO) and authorize the City Manager to negotiate and execute the contract. **APPROVED**

9. Consider adopting a resolution requesting NCDOT to abandon SR-1310 (Dwight Pl., NW) to the City of Concord.

Originally named Roberta Church Rd, Dwight Pl., SW is a connection from US 29 to 3 residential roads on the City of Concord road network, Oakview Dr., SW, Harp Dr., Sw, and Windswept Rd., SW. The use of the road dramatically decreased upon the construction of George Liles Pkwy, functioning as a local facility more than a typical NCDOT route. Transferring Dwight PL., SW to City maintenance will also streamline future development interest.

Recommendation: Motion to adopt a resolution requesting NCDOT to abandon SR-1310 (Dwight Pl., NW) to the City of Concord. **APPROVED**

10. Consider awarding the total bid for the City of Concord's Lincoln Street Bridge Replacement project to Kemp Sigmon Construction LLC and approve the attached budget ordinance to appropriate funds from reserve funds.

The bridge is located on Lincoln St., SW, crossing Irish Buffalo Creek between Cozart Ct., SW and Amber Ct., SW. The replacement of the bridge includes removing the existing bridge structure, asphalt pavement, curb and gutter, and sidewalk, and constructing the new bridge structure, asphalt pavement, curb and gutter and sidewalk per the Bridge Replacement of Lincoln Street Crossing Irish Buffalo Creek plan set. Formal bids for this work were received on February 13, 2024. The bids were rejected. A new Formal Bid contract was advertised and opened on February 29, 2024 with Kemp Sigmon Construction LLC submitting the lowest total bid in the amount of \$2,743,739.58. Funds for the project includes \$125,000 from CDBG funding and the remainder from the Transportation Project Fund. Contract is to be completed for vehicular access 270 Days from the Notice to Proceed and the Final Completion date is 360 days from the Notice to Proceed.

Recommendation: Motion to award the total bid and authorize the City Manager to negotiate and execute a contract with Kemp Sigmon Construction LLC in the amount of \$2,743,739.58 for the City of Concord's Lincoln Street Bridge Replacement project and approve the attached budget ordinance to appropriate funds from reserve funds. **APPROVED**

11. Considering authorizing the City Manager to negotiate and execute a contract with Harper General Contractors for the completion of the Hillgrove Water Treatment Plant improvements project in the amount of \$14,730,000.

This project was formally bid with bids being originally opened on January 25, 2024. After opening, one bid was deemed invalid due to a bid bond issue. All bids were rejected and the project was re-advertised as required. Bids were again received on February 6, 2024 but only two were received. These bids were not opened and the project was again re-advertised according to formal bidding rules. The final bid opening occurred February 14, 2024 with two bids received and both determined to be valid. Harper General Contractors is the low bidder. This project includes basin repairs, yard piping improvements, and the Granular Activated Carbon Facility construction. This project is part of the revenue bond package.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Harper General Contractors for the completion of the Hillgrove Water Treatment Plant improvements project in the amount of \$14,730,000. **APPROVED**

12. Considering authorizing the City Manager to negotiate and execute a contract with Armstrong Glen, P.C. for engineering, design, permitting and bid phase services for the Farmwood Culvert Replacement project in the amount of \$165,000.

The Farmwood culvert was identified on the City's Stormwater Master Plan. This project will replace several aging metal culvert pipes with new larger concrete box culverts. The City publicly advertised an RFQ for project services and Armstrong Glen, P.C. was the selected consultant.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Armstrong Glen, P.C. for engineering, design, permitting and bid phase services for the Farmwood Culvert Replacement project in the amount of \$165,000. **APPROVED**

13. Consider authorizing the City Manager to negotiate and execute an addendum to the contract with D.R. Reynolds for the Construction of the new Fire Station 6.

The City of Concord Fire Department operates an existing station at Concord-Padgett Regional Airport specialized in aircraft rescue firefighting. The new station will provide response services for airport operations, an engine company and a police district office.

D. R. Reynolds Company Inc. is currently under contract for pre-construction services related to the design and construction of the new Fire Station 6. D. R. Reynolds has submitted a guaranteed maximum price (GMP) for construction services which includes furnishing and delivering all materials and performing all work in the manner and form as provided by the approved design drawings and specifications from the pre-construction phase. The guaranteed maximum price is made up of the following costs: cost of the work, builders contingency, general requirements cost, bonds and insurance and design builder fee. The GMP submitted by D.R. Reynolds is \$11,793,800, and \$310,000 is requested to be allocated for Furniture Fixtures and Equipment (FFE), for a total requested of 12,193,800.

Recommendation: Motion to authorize the City Manager to negotiate and execute an addendum to the contract with D. R. Reynolds Company, Inc. for \$11,793,800 design build services for Fire Station 6 and allocate \$310,000 for FFE for a total requested amount of 12,193,800. **APPROVED**

14. Consider authorizing the City Manager to negotiate and execute a contract with Liles Construction in the amount of \$295,701.47 for the renovation of Fire Station 7 to provide additional space for the Charlie District Substation.

The community room at Fire Station 7 has a low reservation rate and the construction of a new community room at Fire Station 12 has caused the reservations to be even lower. This project will renovate the space occupied by the community room to provide space for Charlie District. The proposal is to renovate approximately 3,000 square feet of Fire Station 7 for the use of Charlie District. This renovation will provide additional office space, shower facilities, equipment room and a breakroom.

The police department moved to a decentralized patrol structure 19 years ago. The Charlie District currently resides inside a portion of Fire Station 7 and is comprised of 20 Officers, 4 Sergeants, and 1 Captain. There is currently not enough space allocated to function in a police substation and additional staff are anticipated over the next few years. The current space lacks shower facilities, lockers, equipment storage, and a breakroom. Proximity of a community room to Charlie District office space means the public shares restrooms with police staff, which, due to security reason, has been concerning to staff.

The project was bid under the informal bidding process, bids were taken on February 22, 2024, and 5 bids were received. The lowest responsible bidder was Liles Construction in the amount of \$295,701.47.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Liles Construction in the amount of \$295,701.47 for the renovation of Fire Station 7 to provide additional space for the Charlie District Substation. **APPROVED**

15. Consider appointing a voting delegate for the NCLM CityVision 2024 conference.

CityVision 2024 will be held April 23-25 in Winston-Salem. Prior to the annual business meeting, an electronic voting process for board elections will be conducted. During CityVision, League members can attend the annual business meeting where the 2024-2025 electronic Board of Directors election results will be announced. Each member municipality is asked to designate one voting delegate who is eligible to cast a single vote for the 2024-2025 League Board of Directors in advance of the annual business meeting.

Recommendation: Motion to appoint a voting delegate for the NCLM 2023-2024 Board of Directors. **DELEGATE APPOINTED**

16. Consider amending Alan Benson's term on the ABC Board to expire June 30, 2025.

Mr. Benson was appointed to the ABC Board in November 2021 to fill an unexpired term. Therefore, his term was set to expire June 30, 2024. Due to there being two ABC members reflected as having June 2024 term expiration's (Brian Hiatt and Alan Benson), the City Council is highly encouraged to realign the term tenures for one of those seats (reference NCGS 18B-700-a). Due to Mr. Benson being appointed to fill an unexpired term, it is recommended his term be extended until June 30, 2025. Overall, the principle is to ensure member terms are spaced one year apart and staggered terms similar to elected officials.

Recommendation: Motion to amend Alan Benson's term on the ABC Board to expire June 30, 2025.
APPROVED

VII. Consent Agenda APPROVED ALL IN ONE MOTION

A. Consider approving one additional “Personal Day Off” for City employees who serve as a Recognized Neighborhood Liaison.

Through the City’s Partnership for Stronger Neighborhoods Program, every Recognized Neighborhood is assigned a City liaison. The City Manager appoints a full-time employee to serve as the liaison. Recognized Neighborhood Liaisons regularly attend community association meetings to listen to and respond to neighborhood concerns that can be addressed through City services and resources. The liaisons also convey official communications and notifications from City departments on a variety of programs, services, events and activities.

Each year, liaisons are given a small monetary gift, typically a \$100 gift card, in appreciation for their service. The liaison pays taxes on the gift card. In lieu of the gift card, liaisons were asked, via a poll, if they would prefer one additional “Personal Day Off” as an appreciation gift. In total, 52 out of 56 liaisons responded, a 92.9% response rate, and 65.4% said they would prefer a “Personal Day Off,” while 34.6% said they would prefer a gift card.

If approved by Council, full-time employees who have served as Recognized Neighborhood Liaisons for at least seven months during Fiscal Year 2023-2024 would be given the option of selecting one additional “Personal Day Off” in lieu of the \$100 gift card for their appreciation gift. The one additional “Personal Day Off” would take effect on July 1, 2024 and must be used by June 30, 2025.

Recommendation: Motion to approve one additional personal day off as a benefit to full-time city employees who served as a Recognized Neighborhood Liaison in Fiscal Year 2023-2024 for at least seven months. The one additional “Personal Day Off” is available beginning July 1, 2024, and must be used by June 30, 2025.

B. Consider adopting an updated deposit resolution declaring allowing for the threshold for decentralized deposits to increase to \$500 at an individual location before a deposit is required to be made.

Many departments located outside of City Hall collect cash and checks for payment. Some of these locations collect small amounts of funds each day. Previously at \$250, North Carolina General Statute 159-32(a) was amended to require deposits when moneys on hand total \$500 or more. This resolution, if adopted, formally allows for the increased threshold for those decentralized collection locations.

Recommendation: Motion to adopt an updated deposit resolution declaring allowing for the threshold for decentralized deposits to increase to \$500 at an individual location before a deposit is required to be made.

C. Consider adopting changes to the City co-sponsorship policy.

The proposed includes changes to the required insurance coverage, City logo standards, exempt events, and the ability for City Council to approve a reoccurring event for multiple years.

Recommendation: Motion to adopt the changes to the City co-sponsorship policy, as written.

D. Consider authorizing the fire department to apply for the Walmart community grant.

The Concord Fire Department seeks authorization to apply for the Walmart Community Grant. This is a \$3,000 Grant that will be used to purchase smoke alarms for the residents of Concord. The smoke alarms to be purchased will be the tamper-resistant, 10-year, lithium-ion battery smoke alarms.

Recommendation: Motion to authorize Fire Department staff to apply for the Walmart community grant.

E. Consider authorizing the fire department to apply for the FY2023 Department of Homeland Security-Fire Prevention and Safety Grant.

The intent of this grant will be to purchase 100 Bed Shaker units for the people who are deaf and/or hard of hearing in the City of Concord. The grant requested amount will be \$25,000 with a 10% matching cost for the City.

Recommendation: Motion to authorize the fire department to apply for the FY2023 Department of Homeland Security-Fire Prevention and Safety Grant.

F. Consider authorizing the City Manager to execute a City Grant Agreement with Rebuilding Together of Greater Charlotte for the awarded Republic Services National Neighborhood Promise Project grant in the amount of \$150,000.

Rebuilding Together of Greater Charlotte presented a collaborative project grant to Planning and Neighborhood Development, and ClearWater. The Republic Services National Neighborhood Promise Project Program supports nationwide volunteer projects, monetary donations, and in-kind services with an aim to revitalize communities and enhancing quality of life. Rebuilding Together evaluated a selection of City projects within the Gibson Village neighborhood committing to a concentration on community arts enriching quality of life. Rebuilding Together applied for and will be awarded \$150,000 to coordinate efforts in Concord.

The award plans include coordination of volunteers for a workday approach to complete a large outdoor mural on ClearWater's campus, construction of benches and seating for the future sculpture garden, procurement of a raku kiln to expand community ceramic workshops, cash supplement for trees, shrubs, soil and ground cover for the sculpture garden, cash supplement to construct the stage area for the sculpture garden, and cash supplement and/or potential in-kind construction to build and install covered seating for (3) bus stops. City staff, Rebuilding Together, and Republic Services will schedule a Participation/ Engagement workday in August or September 2024.

Recommendation: Motion to authorize the City Manager to execute a City Grant Agreement with Rebuilding Together of Greater Charlotte, for acceptance of the declared in-kind services and funds awarded by the Republic Services National Neighborhood Promise Project grant.

G. Consider accepting an Offer of Dedication of an access easement and approval of the maintenance agreement for M/I Homes of Charlotte, LLC.

In accordance with the CDO Article 4, the following access easements and maintenance agreements are now ready for approval: M/I Homes of Charlotte, LLC (PIN 4681-62-6223) Odell School Road, Concord, NC. Access easements and SCM maintenance agreements are being offered by the owners.

Recommendation: Motion to approve the maintenance agreements and accept the offers of dedication to the following properties: M/I Homes of Charlotte, LLC, Odell School Road.

H. Consider Accepting an Offer of Dedication of an access easement and approval of the maintenance agreement for MP I-85 Bonds Industrial, LLC.

In accordance with the CDO Article 4, the following access easements and maintenance agreements are now ready for approval: MP I-85 Bonds Industrial, LLC (PIN 4599-38-6230) 7250 Weddington Rd., Concord, NC. Access easements and SCM maintenance agreements are being offered by the owners.

Recommendation: Motion to approve the maintenance agreements and accept the offers of dedication to the following properties: MP I-85 Bonds Industrial, LLC.7250 Weddington Road.

I. Consider accepting an offer of infrastructure at Oaklawn Townhomes Phase 3, Kasen Bluff Subdivision, Annsborough Park Subdivision PH 1 MP 3, 12-inch public sewer extension PH 1-Coddle Creek aka The Grounds Sewer, 12-inch public sewer extension PH 2-Coddle Creek aka The Grounds Sewer.

In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following are being offered for acceptance: 3,242 LF of 8-inch water line, 892 LF of 6-inch water line, 14 valves and 7 fire hydrants, 3,229 LF of 12-inch sanitary sewer line, 3,826 LF of 8-inch sanitary sewer line and 41 Manholes. 568 LF of Roadway

Recommendation: Motion to accept offers of infrastructure at Oaklawn Townhomes Phase 3, Kasen Bluff Subdivision, Annsborough Park Subdivision PH 1 MP 3, 12-inch public sewer extension PH 1-Coddle Creek aka The Grounds Sewer, 12-inch public sewer extension PH 2-Coddle Creek aka The Grounds Sewer.

J. Consider approving a \$2,000 donation from the Mayor's Golf Tournament Fund to Be The Lite CDC, Inc. Summer Enhancement Program.

Be The Light CDC is a registered 501c3 and operates here in Cabarrus County (Concord, NC in specific). This program will launch in July of 2024 and is a four-week program that provides educational opportunities to school aged children. Over 60% of the children are Concord residents. The program will be for children ages 5-12, with teenagers (13-19) serving as mentors while having adults (20 and older) as Camp Counselors.

This program will be used to groom leadership skills in the teenage mentors and offer additional help to the younger children in areas of math, science, social skills, etc. all in a safe environment. Funding is needed to secure food services for building rental fees, breakfast and lunch, compensation for teenage mentors and Camp Counselors, as well as Transportation services to pick up/drop off participants.

Recommendation: Motion to approve a \$2,000 donation from the Mayor's Golf Tournament Fund to Be The Lite CDC, Inc. Summer Enhancement Program.

K. Consider adopting an Aviation Operations budget amendment for the Transfer of CARES funds reimbursement for the purchase of a New Shuttle Bus and for the purchase of a CUTE/CUPPS system for the Concord-Padgett Regional Airport.

This budget amendment is to transfer CARES funds that were transferred to Aviation Operations in FY23. These funds are to be allocated to purchase a New Shuttle Bus to be utilized at the Concord-Padgett Regional Airport in addition to the purchase of a Common Uniform Terminal Equipment (CUTE) / Common Uniform Passenger Processing System (CUPPS) system for the Commercial Service terminal. To accommodate Avelo, the newest airline to begin service out of the airport in May, and not to impede Allegiant operations, we need to transition to a CUTE/CUPPS system. This system will allow the efficient use of both gates by both airlines.

Recommendation: Motion to adopt an Aviation Operations budget amendment for the Transfer of CARES Funds reimbursement to purchase a New Shuttle Bus to be utilized at the Concord-Padgett Regional Airport and to purchase a CUTE/CUPPS system for the Commercial Service terminal.

L. Consider adopting a Water Project Fund project budget amendment and a Water Fund operating budget amendment.

The attached budget amendment for the Water Project Fund cleans up various project budgets based on updated estimates and allocates savings from various projects to the future projects account. These funds will be available to cover projects in the FY25 CIP. The Water Fund operating budget amendment moves funds that were included in the FY25 operating budget for the chlorine room project at CCWTP to the project fund.

Recommendation: Motion to adopt a Water Project Fund project budget amendment and a Water Fund operating budget amendment.

M. Consider approving the funds from the 2024 Family Self-Sufficiency award from the US Department of Housing and Urban Development (HUD) and adopt a budget ordinance in the amount of \$67,200.

HUD has awarded the Housing Department \$67,200 to provide supportive services to Public Housing and the Housing Choice Voucher program participants to achieve self-sufficiency.

Recommendation: Make a motion to accept the 2024 Family Self-Sufficiency award from HUD and adopt a budget ordinance in the amount of \$67,200.

N. Consider approving a change to the classification/compensation system to include the following classification: Cart Management Technician.

The addition of this new classification will increase the ability to attract and retain employees and provide enhanced expertise for the City of Concord.

Recommendation: Motion to approve the addition of the Cart Management Technician (Grade with a salary range of \$44,235.88 (minimum) - \$58,612.54 (midpoint) - \$72,989.21 (maximum)).

O. Consider approving a change to the classification/compensation system to include the following classification: Facility Coordinator - Parks & Recreation.

The addition of this new classification will increase the ability to attract and retain employees and provide enhanced expertise for the City of Concord.

Recommendation: Motion to approve the addition of the Facility Coordinator (Grade 57) with a salary range of \$60,182.43 (minimum) - \$79,741.72 (midpoint) - \$99,301.01 (maximum).

P. Consider approving a change to the classification/compensation system to include the following classification: Engineering Technician.

The addition of this new classification will increase the ability to attract and retain employees and provide enhanced expertise for the City of Concord.

Recommendation: Motion to approve the addition of the Engineering Technician (Grade 55) with a salary range of \$51,596.73 (minimum) - \$68,365.67 (midpoint) - \$85,134.61 (maximum).

Q. Consider acceptance of the Tax Office reports for the month of January 2024.

The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.

Recommendation: Motion to accept the Tax Office collection reports for the month of January 2024.

R. Consider Approval of Tax Releases/Refunds from the Tax Collection Office for the month of January 2024.

G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

Recommendation: Motion to approve the Tax releases/refunds for the month of January 2024.

S. Receive monthly report on status of investments as of January 31, 2024.

A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

Recommendation: Motion to accept the monthly report on investments.

VIII. Matters not on the Agenda

- Transportation Advisory Committee (TAC)
- Metropolitan Transit Committee (MTC)
- Centralina Regional Council
- Concord/Kannapolis Transit Commission
- Water Sewer Authority of Cabarrus County (WSACC)
- WeBuild Concord
- Public Art Commission
- Concord United Committee

X. General Comments by Council of Non-Business Nature

XI. Closed Session (If Needed)

XII. Adjournment

*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.